BSA MEETING MINUTES

Bridgewater School, Bridle Way, Berkhamsted, Hertfordshire, HP4 1ES
Registered Charity Number 1092178

AGM MEETING MINUTES			
Date & time:	7th November 2023	**Location:**	Video Call
Chaired by:	Hayley Holden	**Minutes prepared by:**	Sarah Langridge
Attendees		**Office/Trustee**	
Mrs Bettridge Lisa Hardy Wilson (Committee member) Cate Hall (Committee member) Brigette Harris		Co-Chair (Trustee): Hayley Holden Co-Chair (Trustee): Angharad Harrison Deputy Chair (Trustee): Hayley Flockhart Treasurer (Trustee): Ben Holden Secretary (Trustee): Sarah Langridge	
Apologies: Jane Crowe Raeeka Yassaie			

Item	Description	Actions
Welcome and apologies **Confirmation of Committee** All current Trustee Committee members stood for re-election with unanimous vote for each. Co-Chair (Hayley Holden), Vice Chair and Secretary stated their intent to stand down at AGM 2024. Chair intends to move to Vice-Chair at this point. Confirmed that Trustees are Hayley Holden, Hayley Flockhart, Angharad Harrison, Ben Holden, Sarah Langridge **Treasurers update 2022/2023** - Profit from events £20,668 - Other fundraising activity £4,376 - Total amount raised £25,044 - Running costs £214.71 - Donations to school Sept 22-Sept 23 – £1,895 – hardship fund, library and Young Voices coach hire **To date this academic year (Sep 23 - Nov 23)** - Raised £2,675 - Donations made to school £43,209 – Treehouse contribution, SEN supplies, 50th Anniversary Artwork - Committed expenditure - coaches panto and Young Voices and contribution to Yr 6 residential - Current balance £16,784; available cash £9,584 External review of accounts needed as income £20k before submission to The Charity Commission (due June 24) **Fundraising goals** - Identified areas of spend – renovation of Sensory Pod area, books for library, playground equipment across 3 areas. Mrs Bettridge confirmed equipment for top playground and 'Trim Trail' are priorities for school,	

followed by equipment for bottom playground. This will be a multi-year project.

- Agreed fundraising goals to be shared with school community to aid engagement and this will outline the multi-year plan to update play equipment across the school site, benefitting all school years.

Christmas activities

- Christmas Fayre 1-4pm Saturday 9th December – plans going well with god engaged from a wide team.
- Rotary Santa Sleigh – Bridgewater team volunteering on Sunday 3rd December 3.30pm
- Details of all Christmas plans and communications for volunteers being sent this week.

2024 Plans

- Further discussion will happen after Christmas
- Rex-Takeover over happening early Jan
- Potentially more adult socials – Cheese and Wine evening
- Circus booked for Saturday 11th May 2024

AOB

Hayley H raised that engagement with BSA support seems to have reduced eg attendance at meetings. Mrs Bettridge shared it follows a trend with events held by school. Christmas Fayre team has good involvement. Discussion about recognising Christmas Fayre work in post Christmas meet up and possibly in a celebration assembly.
Suggested running a 'temperature check' with parents post-Christmas.

Next meeting

- **Wednesday 10th January – 8pm face to face; venue tbc**